

**ADMINISTRATIVE - INTERNAL USE ONLY**CAPER FIC  
CHRONO

21 October 1983

MEMORANDUM FOR: The Record

FROM:

Operations Research Analyst, HRPS

SUBJECT:

Meeting with [REDACTED] ADRB,  
re CAPER System

1. HRPS representatives met with [REDACTED] ADRB, concerning his recent efforts to improve the reporting capability of the CAPER system. As a result of this meeting, several anomalies concerning the reporting of conversions, COMMO applicants, and wageboard employees were surfaced for clarification, and an experiment in historical reporting was developed.

2. HRPS was provided with computer printouts of processing times of security initiation to full clearance and security initiation to cancellation for CT, COMMO, prof/tech, and clerical employees. The CAPER system is capable of providing listings of any specified time period, with a monthly and a three-month period given as examples. In this regard, HRPS provided Mike with an in-process trend analysis covering a two-year period. This study will serve as a test case of CAPER's ability to retrieve the data used in the original study.

3. Also discussed were the parameters used in the search query for in-process data. The system currently makes no provisions to account for conversions from contract, nor are wageboard employees picked up by the query. It was also noted that statistics generated on COMMO applicants in process excludes only clericals but includes all other applicants.

4. HRPS raised the question of CAPER's ability to retrieve by geographic area in anticipation of future requests in this regard. Mike indicated he would examine the list of data elements to determine whether CAPER could presently meet this requirement.

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